NOVA SCOTIA 55+ GAMES SOCIETY - MONTHLY RESPONSIBILITIES

**JANUARY**

RESPONSIBILITY ANY YEAR GAMES YEAR NON GAMES YEAR WHO

------------------------ --------------- ------------------- -------------------------- --------

-SEND OUT LETTERS x PRES

TO THOSE MUNICIPALITIES

SELECTED BY THE BOARD AT OUR NOVEMBER MEETING REGARDING THE NEXT LOCATION FOR OUR GAMES. THESE LETTERS GO TO THE MAYORS AND WE ARE LOOKING FOR EXPRESSIONS OF INTEREST AND ALL BIDS HAVE TO BE SUBMITTED BY JUNE 30TH. OF THE SAME YEAR

NOVA SCOTIA 55+ GAMES SOCIETY-MONTHLY RESPONSIBILITIES-

**FEBRUARY**

RESPONSIBILITY ANY YEAR GAMES YEAR NON GAMES YEAR WH0

----------------------- -------------- ------------------ ------------------------- ------

-PAY YEARLY ASSESSMENT X TREASURER

TO THE REGISTRY OF JOINT STOCKS

-FILL OUT THE ANNUAL X TREASURER

STATEMENT AND FINANCIAL REPORT FOR THE REGISTRY OF JOINT STOCKS --

-TO APPLY FOR THE X PRESIDENT

REMAINDER OF OUR FUNDING FROM THE DEPARTMENT OF HEALTH AND WELLNESS,,($1000.00)

NOVA SCOTIA 55+ GAMES SOCIETY-MONTHLY RESPONSIBILITIES-

**MARCH**

RESPONSIBILITY ANY YR. GAMES YR. NON GAMES YR. WHO

----------------------- ----------- --------------- ---------------------- ------

-HOLD BOARD MEETING X PRES &

 SECTY

INVITE HOST COMMITTEE PRES.

FOR GAMES UPDATE AND

DISTRIBUTION OF REGISTRATION

FORMS TO DIRECTORS X

PAY YEARLY FEE TO SPORT

NOVA SCOTIA (2015--$172.50)

AND FILL IN THEIR

REGISTRATION FORMS X TREAS.

NOVA SCOTIA 55+ GAMES SOCIETY-MONTHLY RESPONSIBILITIES-

**APRIL**

RESPONSIBILITY ANY YR. GAMES YR. NON GAMES YR. WHO

----------------------- ----------- -------------- ---------------------- -----

-TO APPLY TO THE X PRESIDENT

NOVA SCOTIA DEPT. OF HEALTH AND WELLNESS FOR A YEARLY FUNDING GRANT OF $5000.00,IF APPROVED WE GET $4000.00 NOW AND THE REMAINDER NEXT APRIL

 ORDER LAPEL PINS X PRESIDENT

-ORDER MEMBERSHIP CARDS X MEMBERSHIP CHAIR

NOVA SCOTIA 55+ GAMES SOCIETY-MONTHLY. RESPONSIBILITIES-

**MAY**

RESPONSIBILITY ANY YR. GAMES YR. NON GAMES YR. WHO

----------------------- ----------- -------------- --------------------- ------ -------

ANY FOLLOW UP BUSINESS CREATED BY THE APRIL BOARD MEETING

**OTHERWISE NOTHING OFFICIAL**

NOVA SCOTIA 55+ GAMES SOCIETY-MTHLY RESPONSIBILITIES-

J**UNE**

RESPONSIBILITY ANY YR. GAMES YR. NON GAMES YR. WHO

----------------------- ----------- -------------- ---------------------- -------

-HOLD BOARD MEETING X PRES.

AT END OF JUNE TO DECIDE

WHICH BID TO ACCEPT

-REVIEW GAMES FOR THAT X ALL

YEAR

 NOVA SCOTIA 55+ GAMES SOCIETY-MONTHLY RESPONSIBILITIES-

**JULY**

RESPONSIBILITY ANY YR. GAMES YR. NON GAMES YR. WHO

----------------------- ----------- -------------- ---------------------- ----- -------

ONLY ITEMS THAT MAY COME UP NOTHING OFFICIAL

NOVA SCOTIA 55+ GAMES SOCIETY-MONTHLY RESPONSIBILITIES

**AUGUST**

RESPONSIBILITY ANY YR GAMES YR NON GAMES YR WHO

----------------------- ---------- -------------- --------------------- ------

-

COMMERATIVE(LAPEL) X PRESIDENT

PINS TO HOST COMMITTEE

-GET MEMBER CARDS TO X MEMBERSHIP

HOST COMMITTEE CHAIRMAN

NOTE: THE GAMES ARE NORMALLY HELD IN SEPTEMBER.2019 THIS WAS THE FIRST TIME THEY WERE HELD IN AUGUST

ALSO 2019 WAS THE FIRST TIME THE AGM WAS HELD AT THE GAMES. IF THIS PRACTICE IS TO CONTINUE THEN NOTICE OF THE MEETING WILL HAVE TO BE SENT TO THE MEMBERSHIP THIS MONTH. X PRESIDENT

NOVA SCOTIA 55+ GAMES SOCIETY-MTHLY RESPONSIBILITIES

**SEPTEMBER**

RESPONSIBILITIES ANY YR GAMES YR NON GAMES YR WHO

------------------------- --------- -------------- --------------------- ------

-PREPARE OPENING X PRES.

AND CLOSING REMARKS

FOR GAMES

-INCREASED CONTACT X PRES.

WITH THE GAMES HOST

COMMITTEE

NOVA SCOTIA 55+GAMES SOCIETY-MONTHLY RESPONSIBILITIES

**OCTOBER**

RESPONSIBILITY ANY YR. GAMES YR. NON GAMES YR. WHO

----------------------- ----------- -------------- ---------------------- ------

-SEND REMINDER NOTICE X SECTY

TO ALL DIRECTORS

ABOUT THE NOVEMBER BOARD MEETING AND AGM AND ASKING FOR ANY AGENDA ITEMS

-CONTACT NOMINATING X PAST-PRES.

COMMITTEE TO PREPARE A SLATE FOR THE NOVEMBER AGM

-PAY IDIGITAL INTERNET X TREASURER

WHO ARE HOLDERS OF OUR

WEB DOMAIN(PAID OCTOBER,2014 $29.79 GOOD FOR 2 YEARS)

-BEGIN THE PROCESS X TREASURER AND PRESIDENT

OF FILLING OUT THE

NECESSARY TAX FORMS TO REVENUE CANADA REGARDING OUR CHARITABLE STATUS-HAS TO BE SUBMITTED BY MARCH 31 OF FOLLOWING YEAR, NOT COMPLICATED,

NOVA SCOTIA 55+GAMES SOCIETY-MONTHLY.RESPONSIBILITIES

**NOVEMBER**

RESPONSIBILTY ANY YR. GAMES YR. NON GAMES YR. WHO

---------------------- ----------- -------------- ---------------------- ------

-PREPARE AGENDA X PRES

FOR THE NOVEMBER BOARD MEETING

-PREPARE AGENDA X PRES

FOR THE NOVEMBER AGM

- CHAIR BOTH BOARD X PRES

AND AGM MEETINGS

NOVA SCOTIA 55+GAMES SOCIETY-MONTHLY RESPONSIBILITIES

**DECEMBER**

RESPONSIBILITY ANY YR GAMES YR NON GAMES YR WHO

----------------------- ---------- -------------- --------------------- ------

-PREPARE BUDGET X TREASURER AND PRESIDENT

FOR FOLLOWING YEAR